

**UPPER FREDERICK TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING**

**January 9, 2020**

The regular monthly meeting for January 2020 was called to order by the Chairman at 7:00 PM.

**OFFICIALS IN ATTENDANCE:** Troy Armstrong, Chairman; William Tray, Vice-Chairman; Sean Frisco, Supervisor; Ken Picardi, Esquire, Township Solicitor; Rick Sacks, Environmental Engineer; Norm Ulrich, Township Engineer; John Sell, Parks and Recreation; Jackie Tallon, Township Manager; Steve Heller, Roadmaster; and Kate Hanna, Administrative Assistant

**OTHERS IN ATTENDANCE:** Jared Landis, Westview Dr.; Pat Corcoran, UFFC; Bill O'Donnell, UFFC; Charles Goffer, 2849 Big Rd; Dan Ifkowitz, 2849 Big Rd; Tony Patricco, 755 Heimbach Rd.

**Public Comment**

Mr. Armstrong called for any public comments or additions to the agenda.

There were none.

**MINUTES**

Mr. Armstrong made a motion to approve the December 12, 2019 Board of Supervisors Meeting and the December 26, 2019 Year End Meeting minutes as presented. Motion was seconded by Mr. Tray. Motion was approved by all.

**TREASURER'S REPORT**

The Treasurer's report for December 2019 was submitted and includes the tax collector's monthly report, statement of cash balances and the customer balance reports from Perkiomen Crossing and Ivy Ridge. Mr. Armstrong made a motion to accept the Treasurer's Report as presented and file for audit. Mr. Tray seconded the motion. Motion approved by all.

**BILLS TO BE PAID LIST**

The cash disbursement report for the month of December 2019 was submitted for approval and is posted for public review. The list of bills to be paid is included at the end of the minutes. The total payables for the month are \$55,738.18; monthly & biweekly payroll \$11,508.58; EFTPS \$4,221.04; AFLAC \$400.22 and, PMRS \$3,288.22. Grand total disbursements for the period are \$75,156.24. Mr. Armstrong made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the Board of Supervisors meeting on February 13, 2020. Mr. Tray seconded the motion. Motion approved by all.

## **EMERGENCY SERVICES**

### **Plymouth Community Ambulance/Lower Frederick Division**

The monthly report from Plymouth Community Ambulance was posted for public review. There were twenty-one (21) calls in December. Frederick Living had thirteen (13) calls.

### **Harleysville Area EMS/Community Ambulance**

The monthly report from Harleysville Community Ambulance was posted for public review. There were ten (10) calls in December.

### **Fire Company Report**

Mr. Corcoran reported there were fourteen (14) calls for the month of December. Mr. Corcoran presented a sample of the new fire helmets that will be ordered for the interior firemen. These are equipped with communications and lights.

## **PERKIOMEN CROSSING WATER/SEWER PLANT REPORT** **IVY RIDGE SEWER PLANT REPORT**

Mr. Matt Landis reported plants are good, no violations.

## **PUBLIC WORKS/ROAD REPORT**

Mr. Heller stated that the report had been distributed and posted for public review. Work completed for the month of December 2019 included road maintenance, swale cleanouts, chipping of Christmas trees from the Park Board Christmas tree pick up, replacement of low reflective signs, water meter reading and shutoffs, and work orders as requested. Utility truck and zero turn mower was ordered.

## **ENVIRONMENTAL ENGINEER'S REPORT**

Mr. Sacks stated the monthly report for December 2019 was distributed and was posted for public review. Currently obtaining costs for replacing airline and diffuser drops in main equalization tank at Perkiomen Crossing Wastewater Plant. IES is working on options for calibration of plant influent and effluent flow meters for the water plant. Also obtaining quotes to replace blower and pressure relief valve at Ivy Ridge.

## **CIVIL ENGINEER'S REPORT**

Mr. Ulrich stated the monthly report for December 2019 has been updated, distributed and posted for public review. Frederick Living Campus Expansion is moving forward Applicant must obtain direction and/or approval from outside agencies prior to approaching the Board of Supervisors for final plan approval. The Meadows at Frederick is nearing completion. Working on punch list items, a few are temperature sensitive therefore cannot be done until the weather is warmer.

## **BUILDING & ZONING REPORT**

The Building and Zoning report was submitted by John Koch, LTL Consultants and was posted for public review. There were five (5) permits issued, twelve (12) inspections and six (6) zoning issues for the month of December.

## PLANNING COMMISSION

Planning Commission Meeting for December was cancelled.

## CPVRPC

No CPVRPC meeting in December 2019.

## PARKS & RECREATION BOARD

Mr. Sell reported the Swamp Creek Stomp is scheduled for April 4, 2020. Christmas Tree Collection was held on January 4, 2020, 66 trees were picked up. Next park Board meeting is scheduled for January 14, 2020

## BUSINESS BEFORE THE BOARD

### Old Business:

#### **Heimbach Road**

Mr. Urlich, Mr. Heller and Mr. Armstrong attended a scope meeting with PA DOT. The township is filing an application to register as a business partner with PennDOT as requested. Draft plan to be submitted, looking to send out for bid in early spring.

#### **Log House on Colonial Road**

Mr. Allebach has attempted to reach Mr. Courtney, but his calls have not been returned. He will follow up.

#### **Generator Issue**

Issue has been resolved

#### **International Property Maintenance Code Amendment**

Mr. Allebach is working on preparing an Ordinance amendment to update to the most recent edition of the International Property Maintenance Code which was published in 2015.

#### **Water/Sewer Plants**

Under Consideration

#### **PA Small Water and Sewer Grant Project**

Has been submitted. If approved, MS4 work will be performed at Perkiomen Crossing.

#### **UFFC New Firetruck**

Mr. Corcoran stated that the order for the new engine was being finalized. He is meeting with the manufacturer's representative on Sunday evening. He is looking to have final approval from UFFC at the Monday Evening board meeting.



**New Business:**

**Resolution No. 2020-02, Register as business partner with PennDOT**

Mr. Armstrong motioned and Mr. Tray seconded the motion to authorize Ms. Tallon to sign and Mr. Heller to Attest Resolution 2020-02 partnering with PennDOT. Motion was approved by all.

**Resolution No. 2020-03, Appointing Ron DiFrancesco as alternate to ZHB**

Mr. Armstrong motioned and Mr. Tray seconded the motion to approve Resolution No. 2020-03, Appointing Ron DiFrancesco as an alternate member to ZHB. Motion was approved by all.

**ANNOUNCEMENTS**

Assisted Recycling: Friday, January 31, 2020 10:00 AM to 2:00 PM

Bookmobile: Fridays: January 17 & 31, 2020 10:00 AM to 12:00 PM

**ADJOURNMENT**

Mr. Armstrong motioned and Mr. Tray seconded to adjourn the regular meeting and convene to the Executive session at 7:30 PM.

Mr. Armstrong motioned and Mr. Tray seconded to adjourn the Executive Session and reconvene the regular meeting at 7:50 PM

Personnel matters were discussed


Mr. Armstrong motioned and Mr. Tray seconded to adjourn the regular meeting at 7:51 PM



Troy Armstrong, Chairman



William Tray, Vice-Chairman



Sean Frisco, Supervisor