

**UPPER FREDERICK TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING**

**May 9, 2019**

The regular monthly meeting for May 2019 was called to order by the Chairman at 7:00 PM.

**ATTENDING WERE:** Scott Rakowski, Chairman; Troy Armstrong, Vice-Chairman; William Tray, Supervisor; David Allebach, Esquire, Township Solicitor; Norm Urlich, Township Engineer; Rick Sacks, Environmental Engineer; Matt Landis, Miller Environmental; Steve Heller, Roadmaster; Pat Corcoran, Fire Marshall; Kevin Murray, Parks and Recreation; and Jackie Tallon, Township Manager

**IN ATTENDANCE:** Jared and Barbara Landis, Westview Dr., and Sean Frisco, Valley Stream Dr.

**MINUTES**

Mr. Armstrong made a motion to approve the April 11, 2019 Board of Supervisors Meeting minutes as presented. Motion was seconded by Mr. Tray.

**Public Comment**

Mr. Rakowski called for any public comments or additions to the agenda. There were none.

**TREASURER'S REPORT**

The Treasurer's report for April 2019 was submitted and includes the tax collector's monthly report, all funds budget and income report, statement of cash balances and the customer balance reports from Perkiomen Crossing and Ivy Ridge. Mr. Armstrong made a motion to accept the Treasurer's Report as presented and file for audit. Mr. Tray seconded the motion.

**BILLS TO BE PAID LIST**

The cash disbursement report for the month was submitted for approval and is posted for public review. The list of bills to be paid is included at the end of the minutes. The total payables for the month are \$69,790.47; monthly payroll \$1,233.89; Federal Taxes are \$217.94; AFLAC \$400.22 and, PMRS \$3,001.89. Grand total disbursements for the period are \$74,644.41. Mr. Armstrong made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the Board of Supervisors meeting on June 13, 2019. Mr. Tray seconded the motion.

**EMERGENCY SERVICES**

**Plymouth Community Ambulance/Lower Frederick Division**

The monthly report from Lower Frederick Division is posted for public review. There were twenty four (24) calls in Upper Frederick Township in April.

**Harleysville Area EMS/Community Ambulance**

The monthly report from Harleysville Community Ambulance is posted for public review. There were ten (10) calls in April.

**Fire Company Report**

Mr. Corcoran reported there were twenty (20) calls for the month of April.

**PERKIOMEN CROSSING WATER/SEWER PLANT REPORT**

## **IVY RIDGE SEWER PLANT REPORT**

The monthly report was not submitted by Miller Environmental. Matt Landis reported no violations for the month.

## **PUBLIC WORKS/ROAD REPORT**

Mr. Armstrong stated that the report has been distributed and posted for public review. Work completed for the month of April 2019 was road maintenance, installing cross pipe, maintenance on mowers and tractors and work at the dog park.

## **ENVIRONMENTAL ENGINEER'S REPORT**

Mr. Sacks stated the monthly report for April 2019 was distributed and is posted for public review. He reported periodic visits to the plants and reviewed any issues with operators. He is working with the contractor and operator to schedule repairs including piping and pump replacement at Ivy Ridge Sewer Plant.

## **CIVIL ENGINEER'S REPORT**

Mr. Ulrich stated the monthly report for April 2019 has been updated, distributed and posted for public review. Items on the report are agenda items that will be discussed.

## **BUILDING & ZONING REPORT**

The Building and Zoning report was submitted by John Koch, LTL Consultants and posted for public review. There were four (4) permits issued, one (1) Use & Occupancy permit issued and one (1) final inspection for the month of March.

## **PLANNING COMMISSION**

Mr. Ulrich stated the April 2019 Planning Commission meeting was cancelled.

## **CPVRPC REPORT**

The Regional Planning Commission meeting was held March 18, 2019 and was attended by the Township Planner. The topic of discussion was the Perkiomen Creek water trail feasibility study.

## **PARKS & RECREATION BOARD**

Kevin Murray reported

## **BUSINESS BEFORE THE BOARD**

### **Old Business:**

#### **Becker Road Project**

Mr. Ulrich reported the notice to proceed was issued to the contractor. A preconstruction meeting was held today, 4/11/19.

#### **Bid Package Road Projects 2019**

Mr. Ulrich stated he has been working toward putting the bid package together. It will be ready by the next Board of Supervisors meeting scheduled for May 9, 2019.

#### **Regional Police**

A meeting is scheduled for Wednesday May 22, 2019. Mr. Armstrong will attend.

#### **MS4 - Pollutant Reduction Plan**

Mr. Ulrich reported work should be spread out over five years.

### **Upper Frederick Township – 100 Year Anniversary**

Ms. Tallon reported the committee is moving forward with plans.

### **Solar Energy Systems Ordinance**

A draft of the proposed ordinance was submitted last month. Discussion tabled until next month.

### **Fair Districts PA re: Redistricting**

Representatives from Fair Districts PA will be attending the May 2, 2019 Preagenda meeting.

### **New Business:**

#### **Conservation Easement, Camp Laughing Waters**

Ms. Tallon stated that Natural Lands Trust along with Montgomery County Planning Commission submitted a grand application to DCNR for the purpose of preserving the Girl Scout property. Since part of the property is in Upper Frederick Township, the Township may be asked to contribute to the effort.

#### **Sewage Facilities Planning Module, Frederick Living**

Ms. Tallon stated sewage facilities planning module has been submitted for Frederick Living's campus expansion. A resolution is required for approval therefore Rick Sacks will review the module before approval.

Mr. Armstrong inquired if there were any additional items to bring before the Board. There were none.

### **ANNOUNCEMENTS**

Assisted Recycling: Friday, April 26, 2019 – 10:00 AM to 2:00 PM  
Bookmobile: Fridays, April 12 & 26, 2019 - 10:00 AM to 12:00 PM  
Swamp Creek Stomp: Saturday April 13, 2019 Volunteers needed.  
UFFC Flower Sale Friday & Saturday April 19 & 20, 2019

### **ADJOURNMENT**

Mr. Armstrong motioned and Mr. Tray seconded to adjourn the regular meeting at 7:35 PM.

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Troy J. Armstrong, Vice-Chairman

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William Tray, Supervisor