

**UPPER FREDERICK TOWNSHIP
BOARD OF PARKS AND RECREATION**

**Meeting Minutes
March 27, 2018
(Rescheduled from March 20, 2018)**

ATTENDING: Kevin Murray, Chairman; Ed Goltz, Vice-Chairman; Desra Keenan; Steve Zimmerman; Jon Sell; Barbara Matkowski; Jackie Tallon, Township Manager; and, Lois Reitnour, Administrative Assistant

Meeting was brought to order by the Chairman at 7:00 PM.

OLD BUSINESS

Dog Park Construction

- Parking Lot – Due to recent weather conditions, the Public Works Department was not able to schedule work on the parking lot. New schedule is the week of April 1, 2018. DCNR needs to be scheduled for final inspection.
- Dedication of Dog Park – Dedication of the park scheduled for May 19, 2018 from 10:00 until 12:00 noon. Ms. Tallon put together a draft of an invitation for the dedication for the Park Board review. Kevin will create an invitation in pdf format to be sent out via e-mail and for flyers. Desra suggested putting flyers into the water/sewer bills for May. Vendors were discussed. Park rules and park funded by DCNR grant signs need to be done prior to the inspection.
- PECO Grant – No update.

6th Annual Swamp Creek Stomp 5K/10K Run – April 14, 2018

Kevin informed that registration is low. Weather may be a major factor. Second E-blast from Pretzel City is scheduled for the week of March 25th; possible e-Mail blast from U.S Road Running. Ms. Tallon informed that she had contact Mr. Mest for the use of his property along Keyser Road for parking if needed. Mr. Mest was agreeable. Updated Activity List was reviewed and assignments were confirmed. Kevin informed that Pretzel City now has chip timing and recommended the possible use of Pretzel City for next year.

Kevin asked if the Roadmaster could purchase the rope, ribbon and paint. Request was approved by manager.

Trail workday scheduled for March 31, 2018 at 8:00. Trail mark out for run – April 7 & 8, 2018; Tent setup on Friday, April 13, 2018.

Ms. Tallon requested list of invoices that need to be paid the day of the stomp.

Kevin inquired if there was any more discussion needed on the stomp. There was none.

Joint Parks – Movie Night – September 8, 2018 (Rain Date September 15th)

Movie night at Spring Mountain sponsored by Upper Salford, Lower Frederick and Upper Frederick Townships. Food trucks will be invited. Next meeting of the Joint Parks is scheduled for June 26, 2018.

Swamp Creek Greenway and Sunrise Trail

No updated information.

Greenway and Stewardship Study

Ms. Tackett will be attending the May Park Board meeting to report.

NEW BUSINESS

Upper Frederick Township's 100 Year Anniversary

Ms. Tallon informed that it was brought to her attention that in 2019 Upper Frederick Township will be having its 100 year anniversary. Celebration activity ideas are being requested from the Parks Board, Board of Supervisors and Planning Commission.

ANNOUNCEMENTS

The next Parks Board meeting will be held on April 17, 2018.

The April 12, 2018 Board of Supervisors Meeting will be attended by Jon Sell.

Kevin inquired if there were any additional items to discuss. There were none.

Adjournment

Kevin motioned and Ed seconded to adjourn the meeting at 8:08 pm. Motion was approved by all.