

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS MEETING
January 10, 2019

The regular monthly meeting for January 2019 was called to order by the Chairman at 7:00 PM.

ATTENDING WERE: Scott Rakowski, Chairman; Troy Armstrong, Vice-Chairman;, William Tray, Supervisor; David Allebach, Esquire, Township Solicitor; Norm Ulrich, Township Engineer; Rick Sacks, Environmental Engineer; Matt Landis, Miller Environmental; Steve Heller, Roadmaster; Steve Zimmerman, Parks and Recreation; and Jackie Tallon, Township Manager

IN ATTENDANCE: Mr. Himmelwright, Woodland Road; Mr. Wright, Woodland Road, Jared and Barbara Landis, Westview Drive; and several other residents.

MINUTES

Mr. Rakowski motioned to approve the December 13, 2018 and the December 26, 2018 Board of Supervisors Meeting minutes as presented. Motion was seconded by Mr. Armstrong.

Public Comment

Mr. Rakowski called for any public comments or additions to the agenda. There was none.

TREASURER'S REPORT

The financial reports submitted include tax collector's monthly report, statement of cash balances for December and the customer balance report from the Water/Sewer plant at Perkiomen Crossing Development and the Sewer plant at Ivy Ridge Development. Mr. Rakowski made a motion to accept the Tax Collector's and Treasurer's Reports as presented and file for audit. Mr. Armstrong seconded the motion.

BILLS TO BE PAID LIST

The cash disbursement report for January was submitted for approval and is posted for public review. The list of bills to be paid is included at the end of the minutes. The total payables for the month are \$111,310.34; monthly and bi-weekly payroll \$12,909.04; Federal Taxes are \$4,584.98; AFLAC \$436.58 and, PMRS \$3,151.48. Grand total disbursements for the period are \$132,392.42. Mr. Rakowski made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the Board of Supervisors meeting on February 14, 2019. Mr. Armstrong seconded the motion.

EMERGENCY SERVICES

Plymouth Community Ambulance/Lower Frederick Division

The monthly from Lower Frederick Division is posted for public review. There were twenty four (24) calls in Upper Frederick Township in December; twenty (20) were for Frederick Living.

Harleysville Area EMS/Community Ambulance

The monthly report from Harleysville Community Ambulance is posted for public review. There were eight (8) calls in Upper Frederick Township in December.

Fire Company Report

Ms. Tallon reported there were eight (8) calls for the month of December.

PERKIOMEN CROSSING WATER/SEWER PLANT REPORT
IVY RIDGE SEWER PLANT REPORT

Mr. Matt Landis reported that there were no violations during the month of December. Full report has been submitted electronically to the Supervisors and to the Pennsylvania DEP. Report is posted for public review.

PUBLIC WORKS/ROAD REPORT

Mr. Heller stated that the report has been distributed and posted for public review. Work completed for the month of December 2018 was swale work on various roads; pipes replaced due to bad weather, and road maintenance.

ENVIRONMENTAL ENGINEER'S REPORT

Mr. Sacks stated the monthly report for December 2018 was distributed and is posted for public review. He reported periodic visits to the plants and reviewed any issues with operators. He reported meeting with representatives TriM Development to discuss water supply and wastewater treatment for proposed Scioto Village Development.

CIVIL ENGINEER'S REPORT

Mr. Ulrich stated the monthly report for December 2018 has been updated, distributed and posted for public review. Items on the report are agenda items that will be discussed.

BUILDING INSPECTOR'S REPORT

Ms. Tallon reported that the Building Inspector's report was submitted and posted for public review. There were six (6) building permits issued and two (3) Use & Occupancy permits issued for the month of December.

PLANNING COMMISSION

The December Planning Commission meeting was cancelled.

CPVRPC REPORT

No Regional Planning Commission meeting in December.

PARKS & RECREATION BOARD

Mr. Zimmerman reported the Christmas tree recycling took place on Saturday, January 5, 2019; 66 trees were collected. The Park Board has started planning for the Swamp Creek Stomp scheduled for April 13, 2019.

BUSINESS BEFORE THE BOARD

Old Business:

Becker Road Project

Mr. Ulrich reported that the Township has a meeting scheduled with the remaining property owner to discuss the project. He will then revise the grant application and resubmit to Montgomery County Conservation District.

Regional Police

A meeting with the municipalities included in the study is scheduled for late January or early February to review the progress to date.

MS4 - Pollutant Reduction Plan

Mr. Ulrich reported DEP has issued comments to several municipalities in Chester and Berks Counties. Nothing for Montgomery County yet.

Upper Frederick Township – 100 Year Anniversary

Ms. Tallon reported the December meeting was cancelled. However a Trolley tour for that day was booked through Philadelphia Trolley Works. Next meeting is scheduled for January 24, 2019.

Solar Energy Systems Ordinance

The proposed ordinance is scheduled for review by the Planning Commission at their next meeting.

Agricultural Security Area Application

The application has been reviewed by was reviewed by the Agricultural Security Committee and Montgomery County Planning Commission and will be reviewed by the Township Planning Commission at their next meeting.

New Business:

Execute Auditors Agreement

The Board approved the execution of the auditor's agreement and it was signed by the chairman.

Mr. Rakowski inquired if there were any additional items to bring before the Board. There were none.

ANNOUNCEMENTS

Assisted Recycling: Friday, January 25, 2019 – 10:00 AM to 12:00 PM

Bookmobile: Friday, January 18, 2019 - 10:00 AM to 2:00 PM


ADJOURNMENT

Mr. Rakowski motioned and Mr. Armstrong seconded the motion to adjourn the regular meeting at 7:25 PM.


Mr. Rakowski motioned and Mr. Tray seconded to adjourn the executive session and reconvene the regular meeting at 7:38 PM.

Personnel issues were discussed.

Mr. Rakowski motioned and Mr. Tray seconded to adjourn the regular meeting at 7:39 PM.



Scott A. Rakowski, Chairman



Troy J. Armstrong, Vice-Chairman



William Tray, Supervisor



Upper Frederick Township
Expenses by Vendor Detail
January 1 - 10, 2019

	Type	Date	Num	Memo	Amount
airgas	Bill	01/09/2019	0082295313	Shop Supplies	376.37
Total airgas					376.37
Am Trust North America	Bill	01/01/2019		Acct # 17596513, Policy Number WWC3356101 In	1,711.30
	Bill	01/01/2019		Acct # 17596513, Policy Number WWC3356101 In	2,189.70
Total Am Trust North America					3,901.00
Bank of America	Bill	01/03/2019	2018	Coffee	69.57
	Bill	01/03/2019	2018	Tree Lighting	16.19
Total Bank of America					85.76
boropotts	Bill	01/07/2019	66844	Wastewater Hauling - Perkiomen Crossing Deceml	1,782.00
Total boropotts					1,782.00
brown	Bill	01/03/2019	91683	J Tallon Bond Renewal	760.00
	Bill	01/03/2019	91775	C. O'Donnell Bond Renewal	760.00
Total brown					1,500.00
cindy	Bill	01/10/2019	December 2018	December 2018	1,681.00
Total cindy					1,681.00
Clemens	Bill	01/03/2019	1287276	Uniforms	60.73
	Bill	01/03/2019	1288600	Uniforms	60.73
Total Clemens					121.46
Comcast	Bill	01/03/2019	8489102720011472	Internet	108.43
Total Comcast					108.43
cpvrpc	Bill	01/03/2019	001	2019 Membership	3,000.00
Total cpvrpc					3,000.00
dcad	Bill	01/07/2019	3rd qtr 2018	UCC & Admin Fees -3rd Qtr	108.00
	Bill	01/07/2019	4th qtr 2018	UCC & Admin Fees -4th Qtr	112.50
Total dcad					220.50
DE Valley Regional Finance Authority	Bill	01/03/2019	011 Radio	Montgomery County 011 Radio	1,716.19
	Bill	01/03/2019	011 Radio	Montgomery County 011 Radio	14,184.86
Total DE Valley Regional Finance Authority					15,901.05
edmunds	Bill	01/10/2019	19-00755	2019 Software Maintenance - Water	1,333.00
	Bill	01/10/2019	19-00755	2019 Software Maintenance - Perkiomen Crossing	999.75
	Bill	01/10/2019	19-00755	2019 Software Maintenance - Ivy Ridge	333.25
Total edmunds					2,665.00
ETB Services Inc	Bill	01/09/2019	15248	January 2018	865.00
	Bill	01/09/2019	15248	January 2018 - Water	115.00
	Bill	01/09/2019	15248	January 2018 - Perkiomen Crossing	92.00
	Bill	01/09/2019	15248	January 2018 - Ivy Ridge	23.00
Total ETB Services Inc					1,095.00
fastenal	Bill	01/03/2019	pepot129217	Egar Beaver Trailer	69.83
Total fastenal					69.83
homedepot	Cr	01/09/2019	credit 2327	credit	-68.48
	Bill	01/08/2019	2327	Tree Light	107.94
	Bill	01/08/2019	2327	Shop Bathroom (Budgeted New Bathroom)	242.15
	Bill	01/08/2019	2327	Public Works Office	89.02
	Bill	01/08/2019	2327	Sign Room	92.88
	Bill	01/08/2019	2327	Shop	78.62
	Bill	01/08/2019	2327	Coldpatch	124.70
	Bill	01/08/2019	2327	Shop Tools - Step Stools and Ladder	384.97
	Bill	01/09/2019	2327	Building Supplies	68.48
	Bill	01/08/2019	2327	Shop Tools - Grinder	118.00
	Bill	01/08/2019	2327	Shop Supplies	169.87
	Bill	01/08/2019	2327	Christmas Tree	27.81
	Bill	01/08/2019	2327	Trailer	207.92
Total homedepot					1,835.69
hoover	Bill	01/10/2019	273700	Trailer	163.00
Total hoover					163.00
IES Engineers Inc.	Bill	01/03/2019	1005.1801-12	BOS Meeting	192.24
	Bill	01/03/2019	1005.1801-12	Perk Crossing Water System	288.36
	Bill	01/03/2019	1005.1801-12	Perk Crossing WW	981.20
	Bill	01/03/2019	1005.1801-12	Ivy Ridge	578.72
Total IES Engineers Inc.					2,010.52

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Jackle	Type	Date	Num	Memo	Amount
Total Jackle	Bill	01/08/2019		Medical Monthly	46.30
levengoo					46.30
Total levengoo	Bill	01/03/2019	158026	Wastewater Hauling - Perkiomen Crossing 8,000 g	390.00
Main Pool & Chemical	Bill	01/07/2019	158861	Wastewater Hauling - Perkiomen Crossing 8,000 g	390.00
					780.00
Total Main Pool & Chemical	Bill	01/03/2019	1872050	75 gallons sodium hypochlorite - Ivy Ridge	247.50
Miller Environmental Inc	Bill	01/03/2019	1872050	16 50 bags of Aluminum sulfate - Ivy Ridge	360.00
					607.50
	Bill	01/03/2019	18121800 Dec 2018	December 2018 - Ivy Ridge	1,209.02
	Bill	01/03/2019	19121800 Dec 2018	December 2018 - Perkiomen Crossing	2,722.33
	Bill	01/03/2019	19121800 Dec 2018	December 2018 - Water	807.44
	Bill	01/03/2019	19011901 Jan 2019	January 2019 - Ivy Ridge	1,209.02
	Bill	01/03/2019	19011901 Jan 2019	January 2019 - Perkiomen Crossing	2,722.33
	Bill	01/03/2019	19011901 Jan 2019	January 2019 - Water	807.44
	Bill	01/10/2019	19121800-a	Emergency Call - out December 21st, 2018	315.20
	Bill	01/10/2019	19121800-a	Emergency Call - out December 23rd & December	830.40
Total Miller Environmental Inc					10,824.98
pa dept of environmental protection	Bill	01/03/2019	1078828	Annual Fee for NPDES Permits - Chapter 92a	250.00
					250.00
Total pa dept of environmental protection	Bill	01/09/2019	46-147-5N Admin Cost	Administrative Cost	140.00
PA Municipal Retirement System					140.00
Total PA Municipal Retirement System	Bill	01/10/2019	796098	Monthly Activity Fee	9.62
paone					9.62
Total paone	Bill	01/09/2019	06780-84038	Electric - sign	13.97
PECO 06780-84038					13.97
Total PECO 06780-84038	Bill	01/09/2019	38312-01505	Electric - Ivy Ridge	600.31
PECO 38312-01505					600.31
Total PECO 38312-01505	Bill	01/09/2019	42583-01304	Electric	288.93
PECO 42583-01304					288.93
Total PECO 42583-01304	Bill	01/09/2019	14568-80103	Electric - Street Lights	13.62
pecolite					13.62
Total pecolite	Bill	01/03/2019	1348252	Heating Oil 177.9 gallons @ 2.0351	362.04
Petroleum Traders Corp.	Bill	01/03/2019	1348252	Diesel Fuel 495 gallons @ 2.1009	1,039.95
pettycash	Bill	01/03/2019	1348252	Diesel Fuel 75.3 gallons @ 2.1009	159.20
					1,560.19
Total Petroleum Traders Corp.	Bill	01/08/2019	January petty cash	Trailer Paint	46.12
Philadelphia Trolley Works					46.12
Total Philadelphia Trolley Works	Bill	01/10/2019	100 Years	Deposit for Trolley - 100 year anniversary	580.00
plasterer equipment co inc					580.00
Total plasterer equipment co inc	Bill	01/03/2019	E02300	2019 John Deere Compact Excavator	53,430.00
portabowl					53,430.00
	Bill	01/07/2019	158857	Friendship Park - port a bowl	113.85
	Bill	01/07/2019	158858	Port a Potty Wayland Park	113.85
	Bill	01/07/2019	158859	Port a Potty dog park	113.85
Total portabowl					341.55
psats	Bill	01/03/2019	INV-43666-q8 jt	PSATS Township Dues	1,399.00
					1,399.00
Total psats	Bill	01/09/2019	181574	Rental of Chipper - Christmas Trees	236.00
Rental World					236.00
Total Rental World	Bill	01/03/2019	8110948	Water Testing - Ivy Ridge	99.00
subwater	Bill	01/03/2019	8110662	Water Testing - Ivy Ridge	17.00
	Bill	01/07/2019	8120091	Wastewater Hauling - Perkiomen Crossing	20.00
Total subwater					136.00
Tackott Planning Inc.	Bill	01/09/2019	18-09	Comprehensive Plan Update	1,487.50
					1,487.50
Total Tackott Planning Inc.					1,487.50
tractor					

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	Type	Date	Num	Memo	Amount
Total tractor usmunicipal	Bill	01/07/2019	3455	1988 Egor Beaver Trailer	207.89
					<u>207.89</u>
Total usmunicipal verizon	Bill	01/09/2019	6146666	Tire Chains F550 Truck 6 & 7	431.40
					<u>431.40</u>
Total verizon Verizon Business	Bill	01/03/2019	250329031000185	Telephone - Perkiomen Crossing	57.72
					<u>57.72</u>
	Bill	01/03/2019	05984843	Telephone - Perkiomen Crossing	6.78
	Bill	01/03/2019	05984843	Telephone - Ivy Ridge	5.47
Total Verizon Business verizon wireless	Bill	01/03/2019	05984843	Telephone	102.82
					<u>115.17</u>
	Bill	01/03/2019	9820704113	Cell Phone - Steve Hofer	54.89
Total verizon wireless wasteman	Bill	01/03/2019	9820704113	Mobile Broadband	40.01
					<u>95.00</u>
Total wasteman Water Guy	Bill	01/03/2019	2547021-2392-1	Recycling	132.25
					<u>132.25</u>
Total Water Guy WEX Bank	Bill	01/10/2019	3588899	Bottled Water	84.43
					<u>84.43</u>
	Bill	01/03/2019	57287407	Fuel	180.01
Total WEX Bank Windstream	Bill	01/03/2019	57287407	Fuel	-11.31
					<u>168.70</u>
	Bill	01/07/2019	021344054	Telephone - Ivy Ridge	39.41
Total Windstream yergey	Bill	01/07/2019	021344545	Telephone	178.87
					<u>218.08</u>
	Bill	01/09/2019	1/4/19 FL Modular Un	Legal Services - Frederick Living Modular Unit	112.50
	Bill	01/09/2019	1/4/19 Meadows	Frederick Living - Conditional Use	105.00
	Bill	01/09/2019	1/4/19	1219 Hunter Lane - Sewer Lien Removal	30.00
	Bill	01/09/2019	1/4/19	1219 Hunter Lane - Water Lien Removal	30.00
	Bill	01/09/2019	1/4/19	Legal Services	301.41
	Bill	01/09/2019	1/4/19 Scoto Village	Legal Services - Scoto Village	112.50
	Bill	01/10/2019	12/31/18 Planning	Frederick Living	90.00
	Bill	01/10/2019	12/31/18 Planning	Solar Energy Ordinance & Research Model Ordina	120.00
Total yergey TOTAL					<u>801.41</u>
				Accounts Payable	<u>111,310.34</u>
				Monthly & BiWeekly Payroll	12,909.04
				ERTPS	4,584.98
				AFLAC	438.59
				PMRS	3,151.49
				GRAND TOTAL DISBURSEMENTS	132,392.42