

**UPPER FREDERICK TOWNSHIP  
BOARD OF PARKS AND RECREATION**

**Meeting Minutes  
January 16, 2018**

**ATTENDING:** Kevin Murray, Chairman; Desra Keenan; Steve Zimmerman; Jon Sell; Jackie Tallon, Township Manager; and, Lois Reitnour, Administrative Assistant

**IN ATTENDANCE:** Barbara Matkowski, Hauck Road

Meeting was brought to order by the Chairman at 7:00 PM.

Ms. Matkowski moved into the Township recently and attended tonight's meeting to obtain some information regarding the Parks and Recreation Board. Kevin introduced himself and proceeded to inform Ms. Matkowski of what activities the Park Board does during the year. Board in attendance, Jackie and Lois introduced themselves. Ms. Matkowski provided some background information of activities she was involved with at her previous address and her interest in being active in Upper Frederick Township. The Board expressed their excitement and Kevin announced that Ms. Matkowski was hired.

**NEW BUSINESS**

Desra announced that St. Luke's Church had purchased new tables for their community center and that their old tables were for sale at \$20 per table. Tables are in good shape (size 36 x 96) and inquired if the Board would be interested in purchasing some tables since the tables that we rent from the Schwenksville Fire Company are no longer available for rental. Board was interested in the purchase. Board requested Ms. Tallon check with Steve Heller, Roadmaster, to see if there was any room available in the pole barn for the storage of the tables if purchased. Ms. Tallon will contact Kevin if space is available.

**OLD BUSINESS**

**Dog Park Construction**

- Parking Lot – Public Works Department working on the parking lot as weather permits.
- PECO Grant – Ms. Tackett completed the application for the Grant and submitted on December 29, 2017. Ms. Matkowski inquired about the PECO Grant. Ms. Tallon explained the PECO Grant to Ms. Matkowski.
- Dedication of Dog Park – Dedication of the park scheduled for May 19, 2018.
- "On Your Park, Get Set, GO" 2016 Final Report – Copy of the report submitted was given to the Board members. Ms. Tallon requested a copy of the 2017 "On Your Park, Get Set, GO" application from Kevin. The Township was awarded \$3,500 in prize money for 2017 and Ms. Tallon wanted to check the deadline date for the use of the money.

**Christmas Tree Recycling – January 6, 2017**

Collected trees this year – 84.

## **Swamp Creek Greenway and Sunrise Trail**

Meeting was held on December 13, 2017 at Pennypacker Mills Classroom at 2:00 pm. Minutes of the meeting have not been received. Ms. Tallon will check with Ms. Tackett who attended to obtain the minutes. Ms. Matkowski inquired as to what the Swamp Creek Greenway and Sunrise Trail was all about. Kevin gave a history of the plan (feasibility study) and current status. Kevin directed Ms. Matkowski to look at the Montgomery County website for additional information.

## **6<sup>th</sup> Annual Swamp Creek Stomp 5K/10K Run**

Kevin informed the Board of an issue with the scheduled stomp date of April 7, 2018. He inquired if there would be an issue with changing the date to the next Saturday, April 14, 2018. The Board had no objection with the date change. Kevin will check with Second Wind, timing organization, to see if they can change their schedule to the April 14<sup>th</sup> date. Kevin will notify the Board.

Ms. Matkowski inquired as to what work is involved with the stomp. Kevin provided information and history of the run over the past years, and, work involved in getting ready. Volunteers are always needed.

Updated Activity List was reviewed – changes were:

- Food – bagels, bananas (1 case this year), soft pretzels, granola bars and water
- Kevin to check with Perk-Up Truck for coffee; owner expressed interest in having the truck at the run.
- Trail clean up date – January 28<sup>th</sup> at 9:00
- Purchase ribbon, marking tape and paint
- Approval from the BOS for road closure (Colonial Road)
- Steve brought in leftover medals for inventory check; Steve will order needed medals and trophies
- 10K age groups were discussed and changed accordingly
- Volunteers
- Desra to check on pricing for a full page add in the Berks-Mont Newspaper
- Ms. Matkowski will research sponsorship for raffle items

Ms. Matkowski requested she be contacted for any help needed and she provided her e-mail to the Board.

Community Day and other activities were discussed.

Kevin inquired if there was any more discussion needed on the stomp. There was none.

## **ANNOUNCEMENTS**

The next Parks Board meeting will be held on February 20, 2018.

The February 8, 2018 Board of Supervisors Meeting will be attended by Steve Zimmerman.

Kevin inquired if there were any additional items to discuss. There were none.

## **Adjournment**

Kevin motioned and Steve seconded to adjourn the meeting at 8:34 pm. Motion was approved by all.