

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS

PREAGENDA MEETING
February 1, 2018

The February 2018 Preagenda Meeting, of the Upper Frederick Township Board of Supervisors, was called to order by the Chairman at 7:00 PM.

Attending Were: Scott Rakowski, Chairman; William Tray, Vice-Chairman; Troy Armstrong; Jackie Tallon, Township Manager; and, Lois Reitnour, Administrative Assistant

Approval of Minutes

Mr. Rakowski made motion to approve the January 2, 2018, Board of Supervisors Reorganization Meeting minutes as presented. Motion was seconded by Mr. Tray and approved by all.

OLD BUSINESS

Fisher Road Bridge Project

Ms. Tallon informed that the project is near completion. Mr. Armstrong stated that the blacktop and guardrails remain. Contractor is waiting for warmer weather. Townships "in-kind" portion of the project was installing the cross pipe.

Wireless Communications Facilities

Ms. Tallon stated that the Ordinance has been advertised for a hearing and adoption at the March, 2018, regularly scheduled Board of Supervisors meeting.

Lords & Ladies

Ms. Tallon informed that Mr. Ulrich is working with Mr. Stewartz of Barwis Construction to finalize details on the final plan. Ms. Tallon is expecting attendance of representatives for Lords & Ladies at March 8, 2018, Board of Supervisors meeting.

MS4 – Pollutant Reduction Plan

On hold - awaiting a response from DEP to set up a meeting with the Township.

County Radios – Update

Fire Company is still waiting for the correct chargers to be shipped. Hand held units are in service.

Snyder Road Issues

Ms. Tallon received a letter, hand delivered by Mr. Wright, that was sent to Mr. Rakowski but due to the address being incorrect was returned to Mr. Wright. Mr. Wright advised that the odor problem has not been noticeable for about two (2) weeks. The generator issue has also stopped. Mr. Wright wanted to thank the Township and the Board for all their assistance. Ms. Tallon presented a copy of the letter to the Board and forwarded a copy to Mr. Allebach, Township Solicitor.

Ms. Tallon provided an update on the 1614 Snyder Road generator and property issue. Mr. John, Zoning Officer, will investigate and report back to the Board.

NEW BUSINESS

Tax-Credits for Volunteer Firefighters – Implementation

Ms. Tallon informed that she has spent time, with the assistance of Mr. Allebach, studying the Ordinance to understand procedures and personnel who can apply for the credit. Mr. Allebach's understanding is that the intent is to apply the tax credits for 2019 with 2018 being the first eligibility period to qualify since certain records are required to be maintained.

Application must be on required form and approved and signed by Fire Marshall.

Census Enumerator – 2018

Ms. Tallon stated that Ms. Cindi Bartholomew, Boyertown School District, provided the census mailing schedule for each township. Ms. Bartholomew also informed that the 2018 Census Enumerator for Upper Frederick Township, contracted by the school district, will be Leroy Bartholomew, her husband. Ms. Tallon asked the Board's approval to compensate the appointed enumerator since the Township compensation was not part of his contract. The Board approved. Census Enumerator receives a rate of \$1,000/year from the Township.

Mr. Rakowski inquired if there were additional items to bring before the Board. There was none.

Mr. Rakowski made motion and Mr. Tray seconded the motion to adjourn the regular meeting at 7:20 PM.

Scott A. Rakowski, Chairman

William J. Tray, Vice-Chairman

Troy J. Armstrong