

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS MEETING

March 8, 2018

The regular monthly meeting for March 2018 was called to order by the Chairman at 7:00 PM.

ATTENDING WERE: Scott Rakowski, Chairman; William Tray, Vice-Chairman; Troy Armstrong, Supervisor; David Allebach, Esquire, Township Solicitor; Rick Sacks, Environmental Engineer; John Troutman, Miller Environmental; Steve Heller, Roadmaster; Kevin Murray, Chairman, Parks & Recreation; Dennis Bolognese, Fire Marshall; Jackie Tallon, Township Manager; and, Lois Reitnour, Administrative Assistant

IN ATTENDANCE: Bill McGovern, Lower Frederick Township; William Karaffa, Constable; Mr. & Mrs. Himmelwright, Woodland Road; Mr. Wright, Woodland Road; Jared & Barbara Landis, Westview Drive

MINUTES

Mr. Rakowski motioned to approve the February 8, 2018 Board of Supervisors Meeting minutes. Motion was seconded by Mr. Tray and approved by all.

Public Comment

Mr. Rakowski called for any public comments or additions to the agenda. There were none.

TREASURER'S REPORT

The financial reports submitted include tax collector's monthly report for February 2018. Also included in the monthly report are the all funds budget and income report, statement of cash balances, and the customer balance report from the Water/Sewer plant at Perkiomen Crossing Development and the Sewer plant at Ivy Ridge Development. Mr. Rakowski made a motion to accept the Tax Collector's and Treasurer's Reports as presented and file for audit. Mr. Armstrong seconded the motion and was approved by all. The cash disbursements report for March was included in the Treasurer's Report and is posted for public review.

BILLS TO BE PAID LIST

The report of expenditures for March 2018 was submitted for approval and is posted for public review. The list of bills to be paid is included at the end of the minutes. Ms. Tallon noted that included in the list of bill to be paid is a payment release, approved by LTL, for Di Rocco Brothers for the Fisher Road Project. The total payables for the time period are \$119,913.08; monthly and bi-weekly payroll \$14,885.73; Federal Taxes are \$5,268.70; and, benefits package \$3,391.11. Grand total disbursements for the period are \$143,458.62. Mr. Rakowski made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the prior to the Board of Supervisors meeting on April 12, 2018. Mr. Tray seconded the motion and was approved by all.

EMERGENCY SERVICES

Plymouth Community Ambulance/Lower Frederick Division

February 2018 report received from Lower Frederick Division and posted for public review. There were twenty (20) calls in Upper Frederick – sixteen (16) calls were for Frederick Living.

Harleysville Area EMS/Community Ambulance

Harleysville Community Ambulance report for February 2018 is posted for public review. There were eleven (11) calls in Upper Frederick.

Fire Company Report

Mr. Bolognese reported that there were fifteen (15) calls in the reporting period. Mr. Bolognese informed that there were road closures due to the recent storms. However, even with the closures, drivers were going around the barricades, removing the barricades or just crashing through them. As a result, the fire company has lost or damaged barricades and arrow sticks. Mr. Bolognese referred to the previous discussion regarding obtaining approved PennDOT barricades. Speaking with the Roadmaster, Mr. Bolognese was made aware that the township had purchased approved barricades. If the emergency warrants, the fire company requested the use of the township's barricades. Board approved the request.

Fire Company Easter Flower sale will be Friday, March 30th and Saturday, March 31st at the Township.

PERKIOMEN CROSSING WATER/SEWER PLANT REPORT **IVY RIDGE SEWER PLANT REPORT**

Mr. John Troutman, Miller Environmental, reported that there was one effluent violation at Perkiomen Crossing for the month of February 2018. All report information has been submitted electronically to the Pennsylvania DEP. Report is posted for public review.

Perkiomen Crossing Waste Water Treatment Plant

Routine operation and maintenance activities were performed during the month of February 2018.

Perkiomen Crossing Water Plant

Routine operation and maintenance activities were performed during the month of February 2018.

Ivy Ridge Waste Water Treatment Plant

Routine operation and maintenance activities were performed during the month of February 2018.

PUBLIC WORKS/ROAD REPORT

Mr. Heller reported for the month of February 2018: plowing and deicing roadways; worked on cleaning and reshaping roadside swales in preparation for upcoming road projects when weather permitted; road maintenance filling potholes and repairing broken road edges. Equipment maintenance: F750 warranty on tailgate pins and wing plate repair by Triad; and, all new plow edges replaced on all plows. Public Works Department re-stoned Fisher Lane driving surface.

ENVIRONMENTAL ENGINEER'S REPORT

Mr. Rick Sacks, Environmental Engineer, was in attendance. Monthly report for March 2018 was distributed and is posted for the public review. Perkiomen Crossing Wastewater Treatment Plant - Quotes have been obtained to replace the corroded and separated diffusers in the sludge tank. It is anticipated that this will be completed in 2018. Filter media was vacuumed out to permit further inspection. It was determined that some of the welds had broken and that air flow was short-circuiting the nozzles. The aluminum filter tank was disconnected and removed for welding. It was then reinstalled and repacked. The cause of the weld failure will be addressed with Dutchland. The Muffin Monster (comminutor) at the head of the EQ tank has a bad bearing and worn teeth. Quotes have been obtained to replace the unit with new or a reconditioned unit.

One quote has been received for Ivy Ridge Wastewater Treatment Plant pump replacements for 2018. Additional quotes are still pending.

CIVIL ENGINEER'S REPORT

LTL Consultants were not in attendance. Monthly report was not submitted.

BUILDING INSPECTOR'S REPORT

Ms. Tallon reported for Mr. John: ten (10) Building Permits, two (2) Use & Occupancy Permits and zero (0) Special Event Permits were issued. Complete report is posted for the public review.

PLANNING COMMISSION

Ms. Tallon reported that there was no Planning Commission meeting in February 2018.

CPVRPC REPORT

Ms. Tallon reported that there was no CPVRPC meeting in February 2018.

PARKS & RECREATION BOARD

Mr. Murray reported for Parks and Recreation. Swamp Creek Stomp is April 14, 2018. Volunteers are needed. Dog Park is near completion. Dedication date for the dog park is May 19, 2018. More details to follow. Multi-park Summit meeting with Upper Salford, Lower Frederick and Upper Frederick Parks Boards was held on February 27, 2018 at Upper Salford Township. The three townships will again be doing the combined movie night at Spring Mountain in September. More details to follow.

BUSINESS BEFORE THE BOARD

Old Business

Ordinance No. 2018-01 - Wireless Communications Facilities

Following the 7:30 scheduled hearing, Mr. Rakowski made motion to adopt Ordinance No. 2018-01 - Wireless Communication Facilities. Motion was seconded by Mr. Tray and approved by all.

Resolution No. 2018-07 – Approve Lords & Ladies Parking Lot Plan

Mr. Allebach has prepared Resolution No. 2018-07 – Approving the final plans for the revised parking lot subject to Lords & Ladies entering into a land development agreement and security escrow agreement for the cost of installation of the bollards, relining the parking lot and completion of punch list items from the original project. Mr. Rakowski made motion to approve Resolution No. 2018-07 conditioned upon the land development agreement and obtaining of the required security escrow. Motion was seconded by Mr. Tray and approved by all.

Fisher Road Project – Payment Release Request

Based on LTL's review letter dated March 1, 2018 of the project, LTL approved release of a partial payment in the amount of \$47,757.17 be made to the contractor, Di Rocco Brothers. Mr. Rakowski made motion to release payment, based on LTL's recommendation, in the amount of \$47,757.17, to Di Rocco Brothers. Motion was seconded by Mr. Tray and approved by all.

MS4 - Pollutant Reduction Plan

On hold.

County Radios - Update

All radios and correct chargers have been received. Fire company will return old radios to the county to be wiped clean. Mr. Bolognese informed that the two Emergency Management radios have the incorrect call number on their screens. This has been corrected on the county level. Emergency Management radios will be taken along with return of the old radios and rekeyed by the county at that time.

Snyder Road Issues

Ms. Tallon informed that Mr. Schneider received a Notice Of Violation from the Pennsylvania DEP as a result of an inspection that occurred on February 15, 2018. Ms. Tallon read the violations and that Mr. Schneider was to provide prompt correction within seven (7) days of receipt of the Notice of Violation. Ms. Tallon will follow up with the DEP.

Mr. Wright and Mr. Himmelwright again expressed their concern of the truck traffic and dangerous conditions along Snyder Road. Snyder Road is a County road and the Township has no jurisdiction. Mr. Rakowski requested Ms. Tallon to contact the County and research the possibility of having a truck weight limit be imposed on Snyder Road. Mr. Heller was also requested to use his County contact to request a road study for a possible truck weight limit being imposed on Snyder Road.

Road Projects – 2018

Mr. Heller stated that he and Mr. Ulrich, Township Engineer, on March 1st went over the proposed road projects with focus on the Becker Road which will possibly fall under the low volume road grant. Other projects are the paving of Hauck Road from Becker Road to Perkiomenville Road and Phase I of Clover Lane; "Little" Sweisford Road, a portion of Rockhill, Swamp Creek Road and Gottshalk Roads will be completed inhouse with the help of Lower Frederick. Public Works will also be scheduling putting in underdrains along Gottshalk and Perkiomen Avenue.

Mr. Rakowski made motion to adjourn the regularly scheduled meeting and move to the scheduled 7:30 advertised hearing for the Wireless Communication Facilities. Motion was seconded by Mr. Tray and approved by all.

7:30 Hearing, Zoning Ordinance Amendments

Mr. Allebach stated that this is an advertised 7:30 hearing on a proposed Ordinance which salvages controls for satellite dishes, antenna and cellular communication antenna and towers. Sets forth the permitting process, regulations as far as location and construction amenities for those types of facilities. It is prompted by the new technology that allows newer cell towers to be located throughout municipalities.

Mr. Allebach inquired if there were any public comments or questions regarding the proposed Ordinance which has been available for review at the Township Building. Hearing none, Mr. Allebach concluded the hearing.

Mr. Rakowski made motion to bring the hearing to a close and reconvene the regularly scheduled Board of Supervisors meeting at 7:34 PM. Motion was seconded by Mr. Tray and approved by all.

New Business

Amend Ordinance – RE: Montgomery County Planning Commission New Online Submission Process

Mr. Allebach has prepared a draft and will be reviewing it with Ms. Tallon.

Rescind Auditor Appointment

Ms. Tallon informed that the Board appointed Mr. Michael Frederick as Auditor not knowing that Mr. Michael Rosiak was elected as an Auditor in the November 2017 election. Mr. Rakowski made motion that Mr. Michael Frederick's appointment as Auditor is rescinded and that the Board accepts the election of Mr. Michael Rosiak as Auditor. Motion was seconded by Mr. Tray and approved by all.

Colonial Road Closure for the Swamp Creek Stomp – April 14, 2018

Parks and Recreation Board requested the closure of Colonial Road on April 14, 2018 for the duration of the Swamp Creek Stomp 5K/10K Run. Mr. Rakowski made motion to approve the closure of Colonial Road on April 14, 2018 from 8:30 AM until 12:00 noon. Motion was seconded by Mr. Tray and approved by all.

Planning Commission Annual Report

Ms. Tallon stated that it is an MCPC requirement that a Planning Commission Annual Report be submitted to the Board informing of the activities of the Planning Commission during the year. Copy was given to the Board members for their review.

Stahl Plan

Ms. Tallon informed that a letter was sent to Mrs. Stahl explaining that this would be the last waiver extended for the completion of her lot line change. Mrs. Stahl's current plan expires on March 13, 2018. Signed waiver has not been received. Mr. Rakowski made motion to reject the plan subject to receiving of the waiver prior to the March 13, 2018 expiration date. Motion was seconded by Mr. Tray and approved by all.

Regional Police – Mr. McGovern Discussion

Mr. Rakowski stated that an invitation was received from Lower Frederick Township to attend a joint meeting to discuss a Regional Police Force Concept for Perkiomen Township, Upper Salford Township, Upper Frederick Township and Schwenksville Borough on March 21, 2018. Mr. McGovern was in attendance to give a presentation on what the meeting would cover. Mr. Rakowski stated that Upper Frederick Township will be in attendance at the March 21, 2018 meeting.

ANNOUNCEMENTS

Assisted Recycling: Friday, March 30, 2018 – 10:00 AM to 12:00 PM

Bookmobile: Fridays: March 16 & 30, 2018 - 10:00 AM to 2:00 PM

Mr. Rakowski inquired if there were any additional items to bring before the Board. There were none.

ADJOURNMENT

Mr. Rakowski motioned and Mr. Tray seconded the motion to adjourn the regular meeting and convene to the executive session at 7:44 PM.

Mr. Rakowski motioned and Mr. Tray seconded to adjourn the executive session and reconvene the regular meeting at 7:54 PM.

Personnel issues were discussed.

Mr. Rakowski motioned and Mr. Tray seconded to adjourn the regular meeting at 7:55 PM.

Scott A. Rakowski, Chairman

William J. Tray, Vice-Chairman

Troy J. Armstrong, Supervisor