

**UPPER FREDERICK TOWNSHIP**  
**BOARD OF SUPERVISORS**

**PREAGENDA MEETING**

**April 5, 2018**

The April 2018 Preagenda Meeting, of the Upper Frederick Township Board of Supervisors, was called to order by the Vice-Chairman at 7:00 PM.

**Attending Were:** William Tray, Vice-Chairman; Troy Armstrong; Jackie Tallon, Township Manager; and, Lois Reitnour, Administrative Assistant

**Approval of Minutes**

Mr. Tray made motion to approve the March 1, 2018, Board of Supervisors Preagenda Meeting minutes as presented. Motion was seconded by Mr. Armstrong.

**OLD BUSINESS**

**Fisher Road Bridge Project**

Project not complete due to the weather.

**Lords & Ladies**

Ms. Tallon stated that the plan and Resolution were approved and signed. Escrow agreement for Land Development has been signed by owner but the escrow money, \$8,650.00, has not yet been submitted.

**MS4 – Pollutant Reduction Plan**

Mr. Ulrich will present an update at the regularly scheduled, April 12, 2018, Board of Supervisor meeting.

**Snyder Road Issues**

To be discussed at the regularly scheduled Board of Supervisors meeting on April 12, 2018. Ms. Tallon received pictures of Snyder Road from Mr. Himmelwright.

**Regional Police – March 21, 2018 Presentation**

The March 21<sup>st</sup> meeting presentation was attended by Mr. Tray, Mr. Armstrong and Ms. Tallon. More information to follow. Other possible options were discussed by the Board.

**Ordinance – RE: MCPC New Online Review Submission Process**

Ms. Tallon informed that the County is updating its Act247 Land Development and Subdivision Review procedures. Beginning May 1, 2018 all submissions must be done online and in pdf format. Township's Ordinance needs to be amended to meet the required format change. Ms. Tallon presented a copy of the Ordinance to the Board for their review.

**Road Projects**

Ms. Tallon informed that Mr. Ulrich met with Steve, Roadmaster, and Troy, Crew Leader to tour and discussed the perspective road projects. Mr. Ulrich will request permission of the Board to prepare a bid package for the Hauck Road and Clover Lane, Phase I project to be advertised. Mr. Heller has been in contact with Ms. Buck from the Conservation District to investigate if the Becker Road project would qualify for the "Dirt and Gravel Road Low Volume Grant."

## **NEW BUSINESS**

### **Per Capita Tax**

Ms. Tallon informed that the Boyertown School District will not be sending out or collecting Per Capita Tax. This information was only provided recently to the Township. Berks County Intermediate Unit currently provides the software to maintain the listing of individuals subject to the tax, and provide the software for tracking payments. Ms. Brown, Township Tax Collector, currently collects the Per Capita Tax. Berks County Intermediate can print the Per Capita Tax bill and provide mailing service for the bills at a cost of \$3,218.00 (approximately.) Time frame for mailing of the Per Capital Tax bill and time frame for payment is unknown at this time. Ms. Tallon will obtain the information and present at the April 12, 2018, Board of Supervisors meeting.

### **Upper Frederick Township 100 Year Anniversary**

In 2019, Upper Frederick Township will be celebrating the 100 year anniversary of the split of Frederick Township into Upper and Lower. Ms. Tallon has requested possible celebration ideas from the Park Board, Planning Commission and the Board of Supervisors. Item will be kept on the agendas for ideas to be discussed at the monthly meetings.

### **Zoning Hearing Board – April 17, 2018 – Usavage**

Ms. Tallon provided information of the requested variance in the Zoning Hearing Application.

Mr. Tray inquired if there were additional items to bring before the Board. There were none.

Mr. Tray made motion and Mr. Armstrong seconded the motion to adjourn the regular meeting at 7:38 PM.

### **No Executive Session**

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William J. Tray, Vice-Chairman

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Troy J. Armstrong, Supervisor