

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS MEETING
April 11, 2019

The regular monthly meeting for April 2019 was called to order by the Vice-Chairman at 7:00 PM.

ATTENDING WERE: Troy Armstrong, Vice-Chairman; William Tray, Supervisor; Kenn Picardi, Esquire, Township Solicitor; Norm Urlich, Township Engineer; Rick Sacks, Environmental Engineer; Matt Landis, Miller Environmental; Steve Zimmerman, Parks and Recreation; and Jackie Tallon, Township Manager

IN ATTENDANCE: Jared and Barbara Landis, Westview Dr., Mr. Himmelwright, Woodland Road; Mr. Wright, Woodland Road, and Sean Frisco, Valley Stream Dr.

MINUTES

Mr. Armstrong made a motion to approve the March 14, 2019 Board of Supervisors Meeting minutes as presented. Motion was seconded by Mr. Tray.

Public Comment

Mr. Armstrong called for any public comments or additions to the agenda.

TREASURER'S REPORT

The Treasurer's report for March 2019 was submitted and includes the tax collector's monthly report, all funds budget and income report, statement of cash balances and the customer balance reports from Perkiomen Crossing and Ivy Ridge. Mr. Armstrong made a motion to accept the Treasurer's Report as presented and file for audit. Mr. Tray seconded the motion.

BILLS TO BE PAID LIST

The cash disbursement report for the month was submitted for approval and is posted for public review. The list of bills to be paid is included at the end of the minutes. The total payables for the month are \$69,790.47; monthly payroll \$1,233.89; Federal Taxes are \$217.94; AFLAC \$400.22 and, PMRS \$3,001.89. Grand total disbursements for the period are \$74,644.41. Mr. Armstrong made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the Board of Supervisors meeting on May 9, 2019. Mr. Tray seconded the motion.

EMERGENCY SERVICES

Plymouth Community Ambulance/Lower Frederick Division

The monthly report from Lower Frederick Division is posted for public review. There were twenty four (24) calls in Upper Frederick Township in March.

Harleysville Area EMS/Community Ambulance

Harleysville Community Ambulance submitted reports for February and March. There were ten (10) calls in February and (7) calls in March. Both reports are posted for public review.

Fire Company Report

Mr. Tray reported there were twenty (20) calls for the month of March. Flower sale will take place Friday April 19 & Saturday April 20, 2019.

PERKIOMEN CROSSING WATER/SEWER PLANT REPORT
IVY RIDGE SEWER PLANT REPORT

The monthly report was not submitted by Miller Environmental. Matt Landis reported no violations for the month.

PUBLIC WORKS/ROAD REPORT

Mr. Armstrong stated that the report has been distributed and posted for public review. Work completed for the month of March 2019 was road maintenance, installing cross pipe, maintenance on mowers and tractors and work at the dog park.

ENVIRONMENTAL ENGINEER'S REPORT

Mr. Sacks stated the monthly report for March 2019 was distributed and is posted for public review. He reported periodic visits to the plants and reviewed any issues with operators. He is working with the contractor and operator to schedule repairs including piping and pump replacement at Ivy Ridge Sewer Plant.

CIVIL ENGINEER'S REPORT

Mr. Ulrich stated the monthly report for March 2019 has been updated, distributed and posted for public review. Items on the report are agenda items that will be discussed.

BUILDING & ZONING REPORT

The Building and Zoning report was submitted by John Koch, LTL Consultants and posted for public review. There were four (4) permits issued, one (1) Use & Occupancy permit issued and one (1) final inspection for the month of March.

PLANNING COMMISSION

Mr. Ulrich stated the March 2019 Planning Commission meeting was cancelled.

CPVRPC REPORT

The Regional Planning Commission meeting was held March 18, 2019 and was attended by the Township Planner. The topic of discussion was the Perkiomen Creek water trail feasibility study.

PARKS & RECREATION BOARD

Steve Zimmerman reported preparations for the Swamp Creek Stomp to be held April 13th volunteers needed.

BUSINESS BEFORE THE BOARD

Old Business:

Becker Road Project

Mr. Ulrich reported the notice to proceed was issued to the contractor. A preconstruction meeting was held today, 4/11/19.

Bid Package Road Projects 2019

Mr. Ulrich stated he has been working toward putting the bid package together. It will be ready by the next Board of Supervisors meeting scheduled for May 9, 2019.

Regional Police

No new information to report.

MS4 - Pollutant Reduction Plan

Mr. Ulrich reported work should be spread out over five years.

Upper Frederick Township – 100 Year Anniversary

Ms. Tallon reported the committee is moving forward with plans.

Solar Energy Systems Ordinance

A draft of the proposed ordinance was submitted last month. Discussion tabled until next month.

Fair Districts PA re: Redistricting

Representatives from Fair Districts PA will be attending the May 2, 2019 Preagenda meeting.

New Business:

Conservation Easement, Camp Laughing Waters

Ms. Tallon stated that Natural Lands Trust along with Montgomery County Planning Commission submitted a grand application to DCNR for the purpose of preserving the Girl Scout property. Since part of the property is in Upper Frederick Township, the Township may be asked to contribute to the effort.

Sewage Facilities Planning Module, Frederick Living

Ms. Tallon stated sewage facilities planning module has been submitted for Frederick Living's campus expansion. A resolution is required for approval therefore Rick Sacks will review the module before approval.

Mr. Armstrong inquired if there were any additional items to bring before the Board. There were none.

ANNOUNCEMENTS

Assisted Recycling: Friday, April 26, 2019 – 10:00 AM to 2:00 PM


Bookmobile: Fridays, April 12 & 26, 2019 - 10:00 AM to 12:00 PM

Swamp Creek Stomp: Saturday April 13, 2019 Volunteers needed.

UFFC Flower Sale Friday & Saturday April 19 & 20, 2019

ADJOURNMENT

Mr. Armstrong motioned and Mr. Tray seconded to adjourn the regular meeting at 7:35 PM.


Troy J. Armstrong, Vice-Chairman


William Tray, Supervisor

Upper Frederick Township
Expenses by Vendor Detail
March 15 through April 11, 2019

	Type	Date	Num	Memo	Amount
21st Century Media - Philly Cluster					
	Bill	04/05/2019	1765760	Advertising - Rapp, Machael & Paulette; Babcock, Edward & Louisa	395.06
Total 21st Century Media - Philly Cluster					395.06
Advanced Indoor Comfort, Inc					
	Bill	03/22/2019	Re-Verber-Ray heater	Deposit - Two Re-Verber-Ray infrared tube heaters	5,112.50
	Bill	03/22/2019	Columbia oil boiler	Deposit - Columbia oil hot water boiler	4,072.50
Total Advanced Indoor Comfort, Inc					9,185.00
airgas					
	Bill	04/09/2019	9961204332	shop	104.15
Total airgas					104.15
Bank of America					
	Bill	04/09/2019	2018	PSATS Conference	12.99
	Bill	04/09/2019	2018	PSATS Conference	1,051.48
	Bill	04/09/2019	2018	Quickbooks	559.95
	Bill	04/09/2019	2018	Recorder & Cassettes	31.44
Total Bank of America					1,655.86
cas					
	Bill	04/05/2019	3-21-19	3-21-19	168.76
	Bill	04/09/2019	3-29-19	3-29-19	365.35
	Bill	04/10/2019	4-10-19	4-10-19	249.02
Total cas					783.13
cindy					
	Bill	04/11/2019	March 2019	March 2019	2,188.75
Total cindy					2,188.75
Clemens					
	Bill	03/22/2019	1283282	Uniforms	60.73
	Bill	03/22/2019	1281926	Uniforms	60.73
	Bill	04/04/2019	s1284352	First Aid	34.80
	Bill	04/04/2019	1284632	Uniforms	60.73
Total Clemens					216.99
Comcast					
	Bill	03/22/2019	8499102720011472	Internet	107.95
Total Comcast					107.95
Cougler's Recycling, Inc					
	Bill	03/22/2019	226001	Recycle; 584 lbs; ,480ST	155.00
Total Cougler's Recycling, Inc					155.00
dcad					
	Bill	04/05/2019	1st qtr 2019	UCC & Admin Fees -1st Qtr	31.50
Total dcad					31.50
delaware					
	Bill	04/05/2019	6649	Project Review - Perkiomen Crossing Water System	308.00
Total delaware					308.00
Dori Lauffner					
	Bill	04/10/2019	2019 Stomp Credit	Dori Lauffner 2019 Swamp Creek Stomp Credit	30.00
Total Dori Lauffner					30.00
EComm Networks					
	Bill	03/22/2019	24395707	Telephone	57.48
Total EComm Networks					57.48
eddinge					
	Bill	04/09/2019	1357	Propane tanks for pot hole patching roads	110.00
Total eddinge					110.00
ehrllich					
	Bill	04/09/2019	2597605	Pest Protection Service	164.00
Total ehrllich					164.00
ETB Services Inc					
	Bill	04/09/2019	15462	April 2019	865.00
	Bill	04/09/2019	15462	April 2019- Water	115.00
	Bill	04/09/2019	15462	April 2019 - Perkiomen Crossing	92.00
	Bill	04/09/2019	15462	April 2019 - Ivy Ridge	23.00
Total ETB Services Inc					1,095.00
exeter					
	Bill	03/22/2019	365957	Hunsberger Road Drainage Project	441.45
Total exeter					441.45
fastenal					
	Bill	03/22/2019	pap01131456	Park Benches	36.55
Total fastenal					36.55
Great Eastern Management Inc					
	Bill	03/22/2019	195156	Management fee - Grand Ridge National	150.82
Total Great Eastern Management Inc					150.82
highmat					
	Bill	04/05/2019	111472	9.5mm, 0.3<3,h,pg64,wm 1.03 tons - Colonial Rd.	51.65
	Bill	04/05/2019	11112	AASHTO #1 (PA#4) 2.40 tons Swiesford & Hauck	25.20
	Bill	04/05/2019	11112	AASHTO #1 (PA#4) 5.25 tons Storage Bin	55.13
Total highmat					131.98
homedepot					
	Credit	04/09/2019	2327	Credit	-33.78

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Type	Date	Num	Memo	Amount
Bill	04/09/2019	2327	cold patch	124.70
Bill	04/09/2019	2327	Friendship park	70.32
Bill	04/09/2019	2327	Shop Bathroom	836.51
Bill	04/09/2019	2327	Shop Bathroom	51.09
Bill	04/09/2019	2327	Shop Bathroom	32.94
Bill	04/09/2019	2327	shop	139.88
Bill	04/09/2019	2327	Dog Park Fence	641.96
Bill	04/09/2019	2327	Pole Building Down spout	24.49
Bill	04/09/2019	2327	Dog Park Fence	37.35
Bill	04/09/2019	2327	Shop Bathroom	44.87
Total homedepot jackle				1,969.33
Bill	04/08/2019		Medical Monthly	46.30
Total Jackie Jennifer Brown, tax collector				46.30
Bill	04/10/2019	6000	50% Postage & Printing for 2019 Tax Mailing	561.43
Bill	04/10/2019	6001	50% Software Renewal Fee	425.00
Total Jennifer Brown, tax collector Key Business				986.43
Bill	03/27/2019	11541	Postage Sealing Solution	83.95
Total Key Business Keystone Health				83.95
Bill	03/22/2019	190308117733	Healthcare - April 2019	3,090.35
Total Keystone Health levengoo				3,090.35
Bill	03/22/2019	867	Wastewater Hauling - Perkiomen Crossing 7,600 gallons 3/13/19	390.00
Bill	03/27/2019	980	Wastewater Hauling -Perkiomen Crossing 4,000 gallons 3/18/19	195.00
Bill	03/27/2019	997	Wastewater Hauling -Perkiomen Crossing 4,000 gallons 3/20/19	195.00
Bill	04/09/2019	1254	Wastewater Hauling -Perkiomen Crossing 4,000 gallons 4/3/19	195.00
Total levengoo ll				975.00
Bill	04/09/2019	4-3-19	MS4 Program	269.08
Bill	04/09/2019	4-3-19	BOS Meeting	121.63
Bill	04/09/2019	4-3-19	Misc. Tasks	706.75
Bill	04/09/2019	4-3-19	Meadows at Frederick	201.50
Bill	04/09/2019	4-3-19	Frederick Living - Expansion Project	176.33
Bill	04/09/2019	4-3-19	3131 Goezel Road (Burke)	489.25
Bill	04/09/2019	4-3-19	Becker Road Drainage Project	9,589.80
Bill	04/09/2019	4-3-19	Misc. Building Tasks	182.40
Bill	04/09/2019	4-3-19	Building Perm Processing	126.06
Bill	04/09/2019	4-3-19	Building Inspections	353.28
Bill	04/09/2019	4-3-19	Resale U & O Inspections	176.38
Bill	04/09/2019	4-3-19	Clean up Previously Issued	178.49
Bill	04/09/2019	4-3-19	Mechanical 2115 Snyder Montgomery County	219.92
Bill	04/09/2019	4-3-19	General Zoning Tasks	723.90
Bill	04/09/2019	4-3-19	Frederick Living - 2849 Big Rd Temp Marketing Office	940.22
Bill	04/09/2019	4-3-19	2821 Hill Road/Roof Timothy Shaffer	124.75
Bill	04/09/2019	4-3-19	SBA Communications - 1747 Kratz Rd. Upgrade BTS Breaker	121.24
Total ll MHM				14,682.98
Bill	04/11/2019	4/10/19	Office Cleaning	400.00
Total MHM Michell James				400.00
Bill	04/10/2019	2019 Stomp Return	Return Ben and Brennan James - 2019 Swamp Creek Stomp	60.00
Total Michell James Miller Environmental Inc				60.00
Bill	03/22/2019	19031903-a	Emergency Call - out February 24, 2019	141.84
Bill	03/22/2019	19041904	April 2019 - Ivy Ridge	1,209.92
Bill	03/22/2019	19041904	April 2019 - Perkiomen Crossing	2,722.33
Bill	03/22/2019	19041904	April 2019 - Water	907.44
Bill	04/09/2019	19031903-b	Emergency Call - out March 10, 2019	141.84
Bill	04/10/2019	19031903-c	Emergency Call - out March 10, 2019	141.84
Total Miller Environmental Inc Office Basics				5,265.21
Bill	04/09/2019	i-1181642	Office Supplies	18.82
Total Office Basics paone				18.82
Bill	04/05/2019	6097733	Monthly Activity Fee	25.36
Total paone PECO 06780-64036				25.36
Bill	04/09/2019	06780-64036	Electric - sign	29.55
Total PECO 06780-64036 PECO 42563-01304				29.55
Bill	03/22/2019	42563-01304	Electric	347.02
Bill	04/09/2019	42563-01304	Electric	291.95
Total PECO 42563-01304 PECO 64787-01802				638.97

Upper Frederick Township
Expenses by Vendor Detail
March 15 through April 11, 2019

	Type	Date	Num	Memo	Amount
Total PECO 54787-01602	Bill	04/09/2019	54787-01602	Electric - Water	185.48
PECO 76433-01006					185.48
	Credit	03/22/2019	Credit	Credit	-183.50
	Credit	03/22/2019	Credit	Credit	-497.43
	Bill	03/22/2019	76433-01008	Electric - Water	169.41
	Bill	03/22/2019	76433-01008	Electric - Perkiomen Crossing	508.21
	Bill	03/22/2019	76433-01006	Electric - Water	180.39
	Bill	03/22/2019	76433-01006	Electric - Perkiomen Crossing	541.16
	Bill	03/27/2019	76433-01006	Electric - Water	407.70
	Bill	03/27/2019	76433-01006	Electric - Perkiomen Crossing	1,223.10
	Bill	04/04/2019	76433-01006	Electric - Water	417.65
	Bill	04/04/2019	76433-01006	Electric - Perkiomen Crossing	1,252.98
	Bill	04/05/2019	76433-01006	Electric - Water	492.67
	Bill	04/05/2019	76433-01006	Electric - Perkiomen Crossing	1,478.02
	Bill	04/09/2019	76433-01006	Electric - Water	557.18
	Bill	04/09/2019	76433-01006	Electric - Perkiomen Crossing	1,671.54
Total PECO 76433-01006					6,219.08
pecolite	Bill	04/08/2019	14568-00103	Electric - Street Lights	24.46
Total pecolite					24.46
Petroleum Traders Corp.	Bill	04/08/2019	1386812	Heating Oil 120.80 gallons @ 2.2089	266.84
	Bill	04/10/2019	1382822	Diesel 103.70 gallons @ 2.2801/gallon	236.45
Total Petroleum Traders Corp.					503.29
pettycash	Bill	04/09/2019	March 2019	Flowers for Chief's wife	10.80
	Bill	04/09/2019	March 2019	Hay	10.00
Total pettycash					20.80
pettycash - Stomp	Bill	03/21/2019	2019 Stomp	2019 Swamp Creek Stomp	500.00
Total pettycash - Stomp					500.00
Philladelphia Pretzel Factory	Bill	04/05/2019	20198 Stomp	2019 Swamp Creek Stomp - 150 Pretzels	63.00
Total Philladelphia Pretzel Factory					63.00
Plymouth Community Ambulance	Bill	04/05/2019	3-21-19	3-21-19	253.14
	Bill	04/09/2019	3-29-19	3-29-19	548.02
	Bill	04/10/2019	4-10-19	4-10-19	373.53
Total Plymouth Community Ambulance					1,174.69
portabowl	Bill	04/05/2019	159877	Port a Potty Friendship	113.85
	Bill	04/05/2019	159878	Port a Potty Bob Wayland Park	113.85
	Bill	04/05/2019	159879	Port a potty Dog Park	113.85
Total portabowl					341.55
Pottstown Trap Rock Quarries	Bill	04/04/2019	420-13436	HP Cold Patch 2.73 tons	291.46
Total Pottstown Trap Rock Quarries					291.46
reiters	Bill	04/08/2019	38908	F350 Truck #1 - Inspection	39.52
Total reiters					39.52
Rental World	Bill	04/05/2019	70631	2019 Swamp Creek Stomp - Coffeemaker	22.50
	Bill	04/05/2019	70631	2019 Swamp Creek Stomp - PA System	101.00
Total Rental World					123.50
Standard Insurance Co.	Bill	03/22/2019	00110394	Disability Insurance	438.84
Total Standard Insurance Co.					438.84
State of Mind Design	Bill	04/10/2019	s14046	2019 Swamp Creek Stomp - Shirts	1,413.20
Total State of Mind Design					1,413.20
Steve Zimmerman	Bill	04/09/2019	2019 Stomp	2019 Stomp Expense	60.74
Total Steve Zimmerman					60.74
Student Transportation of America Inc	Bill	04/11/2019	2018 Bus - Community	Remainder of Bus Transportation for 2018 Community Day	205.48
Total Student Transportation of America Inc					205.48
subwater	Bill	03/21/2019	8110532	Water Testing - Ivy Ridge	41.00
	Bill	03/21/2019	8120628	Water Testing - Ivy Ridge	92.00
	Bill	03/21/2019	9010895	Water Testing - Perkiomen Crossing	61.00
	Bill	03/21/2019	9010898	Water Testing - Perkiomen Crossing	92.00
	Bill	03/22/2019	9010891	Water Testing - Ivy Ridge	17.00
	Bill	04/09/2019	8120620	Water Testing - Ivy Ridge	17.00
	Bill	04/09/2019	9020406	Water Testing - Ivy Ridge	99.00
	Bill	04/10/2019	9024101	Water Testing - Perkiomen Crossing	92.00
	Bill	04/10/2019	8110533	Water Testing - Ivy Ridge	92.00

Upper Frederick Township
Expenses by Vendor Detail
March 15 through April 11, 2019

	Type	Date	Num	Memo	Amount
Total subwater	Bill	04/10/2019	9042714	Water Testing - Water	36.00
Tackett Planning Inc.					639.00
	Bill	04/10/2019	19-04	General Planning Services	227.58
	Bill	04/10/2019	19-04	CPV/RPC	255.00
	Bill	04/10/2019	19-04	Dog Park Grant Application	1,362.66
Total Tackett Planning Inc.					1,845.24
tractor					
	Bill	04/08/2019	3455	Shop Supplies	42.96
	Bill	04/08/2019	3455	Small Tools Battery Charger	199.99
	Bill	04/08/2019	3455	Dog Park	329.94
Total tractor					572.89
ufffire					
	Bill	04/05/2019	3-21-19	3/21/19	421.90
	Bill	04/09/2019	3-29-19	3/29/19	913.37
	Bill	04/10/2019	4-10-19	4-11-19	622.56
Total ufffire					1,957.83
usablu					
	Bill	04/11/2019	835441	DPD Sample Hach	43.70
	Bill	04/11/2019	835441	DPD Sample Hach	43.70
	Bill	04/11/2019	835441	Socket Flange	25.29
	Bill	04/11/2019	835441	Hach PhosVer 3 Powder Pillows	37.50
	Bill	04/11/2019	835441	Hatch DPD	43.70
	Bill	04/11/2019	835441	Hatch DPD	21.85
	Bill	04/11/2019	835441	Hatch DPD	43.70
	Bill	04/11/2019	835441	Flange Gasket	6.59
	Bill	04/11/2019	835441	USABB PH Buffer Pack	84.95
	Bill	04/11/2019	835441	USABB PH Buffer Pack	84.95
	Bill	04/11/2019	835441	Freight	76.88
Total usablu					512.81
usmunicipal					
	Bill	03/27/2019	6149413	Winter Maint.	435.90
Total usmunicipal					435.90
verizon					
	Bill	04/08/2019	250329031000185	Telephone - Perkiomen Crossing	58.21
Total verizon					58.21
Verizon Business					
	Bill	04/08/2019	09120588	Telephone - Perkiomen Crossing	6.85
	Bill	04/08/2019	09120588	Telephone - Ivy Ridge	5.37
	Bill	04/08/2019	09120588	Telephone	85.28
Total Verizon Business					97.50
verizon wireless					
	Bill	04/05/2019	982651463	Cell Phone - Steve Heller	55.07
	Bill	04/05/2019	982651463	Mobile Broadband	40.01
Total verizon wireless					95.08
wasteman					
	Bill	03/27/2019	2566677-2392-6	Recycling	132.25
Total wasteman					132.25
Water Guy					
	Bill	04/05/2019	3685144	Bottled Water	72.44
Total Water Guy					72.44
WEX Bank					
	Bill	04/09/2019	58511860	Gas Cans - Parks	12.94
	Bill	04/09/2019	58511860	Gas	277.77
Total WEX Bank					290.71
wgmalden					
	Bill	03/22/2019	14639	Semi annual Service to Calibrate Wast Water Metering Equipment - P	194.78
	Bill	03/22/2019	14639	Semi annual Service to Calibrate Wast Water Metering Equipment - P	194.77
Total wgmalden					389.55
Windstream					
	Bill	04/08/2019	021344545	Telephone	178.60
	Bill	04/08/2019	021344054	Telephone - Ivy Ridge	39.40
Total Windstream					218.00
yerger					
	Bill	03/22/2019	Geverd ASA Applicati	Geverd ASA Application	884.75
	Bill	04/09/2019	4-4-19	Legal Services	2,197.50
	Bill	04/10/2019	4-8-19 FL Campus	Frederick Living - Campus Expansion	165.00
Total yerger					3,247.25
TOTAL				Accounts Payable	69,790.47
				Monthly Payroll	1,233.89
				EFTPS	217.94
				Aflac	400.22
				PMRS	3,001.89

Upper Frederick Township
Expenses by Vendor Detail
March 15 through April 11, 2019

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
			GRAND TOTAL DISBURSEMENTS	74,644.41