

**UPPER FREDERICK TOWNSHIP**  
**PLANNING COMMISSION MEETING**

**April 26, 2018**

The April 2018 meeting of the Upper Frederick Township Planning Commission was called to order by Mr. O'Donnell, Vice-Chairman at 7:00 PM.

**Attending Were:** William O'Donnell, Vice-Chairman; Joseph Buick; Robert Keenan; Troy Armstrong; Kenn Picardi, Solicitor; Norm Ulrich, Township Engineer; Tracy Tackett, Township Planner; Jackie Tallon, Township Manager; and, Lois Reitnour, Administrative Assistant

IN ATTENDANCE: Dwight Romberger, Director of Plant Management, Frederick Living

**Approval of Minutes:**

Mr. Buick made the motion to approve the January 25, 2018 Planning Commission Meeting Minutes. Mr. Keenan seconded the motion and was approved by all.

**SUBDIVISIONS**

**Stahl – Lot Line Adjustment – Expired 3/13/2018**

Ms. Tallon informed that a letter was sent to Mrs. Stahl explaining that this would be the last waiver request extended for the completion of her lot line change. Mrs. Stahl's current plan expired on March 13, 2018. Signed waiver was not received. At the regularly scheduled Board of Supervisors meeting on March 8, 2018, the Board of Supervisors voted to deny the subdivision plan.

**Scioto Village – Expires 8/14/2018 – One Year Extension**

No activity

**Other Business:**

**Frederick Living**

Mr. Romberger stated that Frederick Living seeks permission to park a double wide modular trailer that will be used as a model for the proposed apartments to be built in the next phase of development at Frederick Living. Mr. Romberger provided the details of the trailer location, décor and the sales office that would occupy one end of the trailer. Trailer would meet all ADA requirements. The trailer will be used for approximately 24 months at which point it will be removed from the Frederick Living property. All appropriate building permits will be secured. Mr. Romberger made note to the Indemnification Clause against any claims, court cost and Attorney's fees to the Township should the permit for the new construction project be denied. Model layout and trailer location was provided.

Following a short question and answer session, Mr. Keenan made motion to recommend the approval of the request subject to a written agreement to be prepared by Township Solicitor that would include the requirement of an escrow. Motion was seconded by Mr. Buick and approved by all.

Mr. Romberger thanked the Commission and exited the meeting.

### **Swamp Creek Greenway**

Ms. Tackett informed that there has been no further movement by the County since the December 13, 2017 at Pennypacker Mill. Main focus of the County was on the master plan for Sunrise Mill restoration.

### **Comprehensive Plan Update**

Ms. Tackett informed that the plan is required to be updated every ten (10) years. Copy of the 2008 plan was given to the Planning Commission members previously for their review. Ms. Tackett prepared a workshop exercise for the Commission to review the 2007 objectives and individually determine if the goal objective of 2007 is thought to still be of value or no longer of value. Any additional items thought to be important should be written on charts. Following the exercise, Ms. Tackett reviewed some items from the CPVRPC 2014 Comprehensive Plan objectives in comparison with Upper Frederick's 2007 objectives. Ms. Tackett thanked the Commission for their input and will pull together the information collected and review at the next Planning Commission scheduled meeting.

### **CPVRPC**

Meeting was held on March 19, 2018 at the Colledgeville Township building. The Multi-Regional Greenway & Stewardship Study was discussed. Draft of the assessment done on Wayland Park was provided a few months ago. Ms. Tackett discussed some of the resources that can be utilized by the Township and residents as a result of the study.

### **UFT's 100 Year Anniversary**

In 1919, Frederick Township was divided into Upper Frederick and Lower Frederick. Next year, 2019, both townships will be celebrating their 100<sup>th</sup> Year Anniversary. Ms. Tallon has brought the attention of the anniversary to the Board of Supervisors, Park Board, Planning Commission and residents requesting ideas for recognizing the anniversary celebration. Recommendation was to hold the celebration in early June of 2019. Ms. Tallon listed some of the ideas that have been presented to date. Ms. Tallon requested that if the Commission members have any ideas or recommendations to please pass them along to her attention.

Mr. O'Donnell inquired if there was any additional business to bring before the Commission. There was none.

### **Adjournment**

Mr. Buick made a motion to adjourn the meeting at 8:02 PM. Motion was seconded by Mr. Armstrong and approved by all.

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William O'Donnell, Vice-Chairman

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Joseph Buick

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Robert Keenan