

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS

PREAGENDA MEETING

May 3, 2018

The May 2018 Preagenda Meeting, of the Upper Frederick Township Board of Supervisors, was called to order by the Chairman at 7:00 PM.

Attending Were: Scott Rakowski, Chairman; William Tray, Vice-Chairman; Troy Armstrong, Supervisor; Jackie Tallon, Township Manager; and, Lois Reitnour, Administrative Assistant

Approval of Minutes

Mr. Tray made motion to approve the April 5, 2018, Board of Supervisors Preagenda Meeting minutes as presented. Motion was seconded by Mr. Armstrong.

OLD BUSINESS

Fisher Road Bridge Project

A thank you letter from Mr. Fisher was received by the Township recognizing all Public Works personnel for the work done on the Fisher Road Bridge. Project is complete. Ms. Tallon is expecting LTL's project completion letter for the regularly scheduled Board of Supervisors meeting.

Lords & Ladies

Ms. Tallon stated that the plan and Resolution were approved and signed. Escrow agreement for Land Development has been signed by owner and escrow money has been submitted. Plans are ready to be picked up by applicant and recorded.

MS4 – Pollutant Reduction Plan

Mr. Ulrich informed that contact was made with the DEP; but, a meeting date was not able to be scheduled. Mr. Rakowski and Mr. Armstrong attended a seminar in Hershey, PA which included MS4 Information and discussed the information provided.

Snyder Road Issues

Ongoing with the DEP. Ms. Tallon will contact the DEP to obtain an update.

Regional Police – March 21, 2018 Presentation

Mr. Rakowski inquired about the March 21, 2018 meeting. Ms. Tallon advised that she, Mr. Tray and Mr. Armstrong attended. Informational booklet regarding the presentation was given to Mr. Rakowski. Next meeting is scheduled for Wednesday, May 16, 2018, 5:00 PM at the Lower Frederick Township Building. Mr. Ron Stern, representative from the DCED, will be at the meeting to provide information regarding what goes into a study involving regional police. Board discussed current information available.

Ordinance – RE: MCPC New Online Review Submission Process

Ms. Tallon stated that she would check with Mr. Allebach to see if the Ordinance would be ready for adoption next week at the regularly scheduled Board of Supervisors meeting.

Per Capita Tax

Ms. Tallon informed that Ms. Brown, Tax Collector, provided cost information from the printer that she uses for the tax bills. The printing portion is less than Berks BCIU would charge. However, Berks has the data file, but the fee for the purchase of the data is unknown. Ms. Tallon is hoping to obtain cost information to be presented at the regularly scheduled Board of Supervisors meeting on May 10, 2018.

Upper Frederick Township 100 Year Anniversary

In 2019, Upper Frederick Township will be celebrating the 100 year anniversary of the split of Frederick Township into Upper and Lower. Ms. Tallon updated Mr. Rakowski on some of the suggestions presented for the celebration. Suggestion to reactivate the Historical Society Committee to assist with the celebration was acted upon. Mr. Frederick was approached and agreed to serve on the committee for the event. Ms. Tallon will contact other past members.

Road Projects

Ms. Tallon informed that the Hauck Road and Clover Lane, Phase I bid packages are out. There have been four (4) packages purchased to date. Preliminary approval was received from Montgomery County Conservation District on the Grant for Becker Road. Mr. Ulrich will present an update on the Beck Road project next week at the regularly scheduled Board of Supervisors meeting.

NEW BUSINESS

Frederick Living

Ms. Tallon informed that the next phase of the renovations and additions for Frederick Living are in motion. Mr. Dwight Romberger, Director of Plant Management, attended the April 26, 2018, Planning Commission meeting, requesting permission to park a double wide modular trailer that will be used as a model for the proposed apartments to be built in the next phase of development at Frederick Living. Planning Commission recommended the approval of the request subject to a written agreement to be prepared by Township Solicitor that would include the requirement of an escrow. Mr. Romberger agreed.

Copy of letter, site location and trailer layout was provided to Mr. Tray for Fire Marshall information and notification.

Ms. Tallon provided a copy of Miller Environmental's complete report for March 2018 to the Board. Report presented at the April 12, 2018 Board of Supervisors meeting was incomplete.

Mr. Rakowski inquired if there were additional items to bring before the Board. There were none.

Mr. Rakowski made motion and Mr. Tray seconded the motion to adjourn the regular meeting and convene to the executive session at 7:25 PM.

Mr. Rakowski motioned and Mr. Tray seconded to adjourn the executive session and reconvene the regular meeting at 7:54 PM.

Personnel issues were discussed.

Mr. Rakowski motioned and Mr. Tray seconded to adjourn the regular meeting at 7:55 PM.

Scott A. Rakowski, Chairman

William J. Tray, Vice-Chairman

Troy J. Armstrong, Supervisor