

**UPPER FREDERICK TOWNSHIP  
BOARD OF PARKS AND RECREATION**

**Meeting Minutes  
May 22, 2018**

**ATTENDING:** Kevin Murray, Chairman; Ed Goltz, Vice-Chairman; Desra Keenan; Steve Zimmerman; Jon Sell; Barbara Matkowski, Jackie Tallon, Township Manager; and, Lois Reitnour, Administrative Assistant

**IN ATTENDANCE:** Tracey Tackett, Township Planner

Meeting was brought to order by the Chairman at 7:00 PM.

**OLD BUSINESS**

**Swamp Creek Stomp – Follow-Up**

Ms. Tallon provided the Board a spreadsheet showing total income and total expenses for the stomp. Total net income was low (\$839.23) compared to previous years due to the low numbers of runners this year. Weather leading up to the run had a definite effect on the turnout. Short discussion followed on monetary changes for next year.

**Eagle Scout Project – Matt Makela, Troop 73**

Scout Makela was not in attendance. No contact to the Park Board was made.

**Dog Park Construction**

- Parking Lot – New date for completion by Public Works Department is the second week of June 2018. Due to inclement weather conditions, the Public Works Department has not able to work on the parking lot.
- Dedication of Dog Park – Dedication date on hold until parking lot and DCNR inspection are completed.
- Construction of the Park Sign – Confirming that Kevin will be producing the sign. Ms. Tallon forwarded the sign details to Kevin from the DCNR.
- PECO Grant – Ms. Tallon received an inquiry from PECO requesting a more detailed breakdown of the funding in the application.

**Joint Parks – Movie Night – September 8, 2018 (Rain Date September 15<sup>th</sup>)**

Next meeting of the Joint Parks is scheduled for June 26, 2018 at 7:30. Steve will research available movies and pricing.

**Swamp Creek Greenway and Sunrise Trail**

Ms. Tackett informed that there have been no meetings since 2017. The county decided to shift gears at that time due to more interest being directed toward the Sunrise Mill area for public access via walking trails. Ms. Tackett will check with county to obtain status.

## **Greenway and Stewardship Study**

Ms. Tackett provided a draft of the Stewardship Study to Board members. The county will be putting together a guide that will incorporate all the assessments that were done. Ms. Tackett reviewed the draft copy with the Board. The county is looking into another Grant to continue the next phase of the study. This may involve some test cases where the county will actually go out with volunteers and do some of the implementation studies as a training session. Ms. Tallon inquired if Wayland Park could be promoted, if the Park Board was in agreement, as a case study area to the county. The Board was in agreement.

## **Upper Frederick Township's 100 Year Anniversary**

Ms. Tallon informed that a committee has been started. Ms. Tallon has reached out to former Historical Society members, but has had no response to date. Ms. Tallon stated that she would like to have Park Board members on the committee. Mr. Goltz, Mr. Zimmerman and Ms. Matkowski volunteered. Ms. Tallon will advise all Park Board members when the meetings will start. Desra requested early notification to allow time to put the information into St. Luke's church bulletin hoping to obtain some historical information from the membership for the committee. The Goschenhoppen Historians will be approached.

## **NEW BUSINESS**

### **Community Day – September 29, 2018**

Ms. Tallon informed that Shred One and the face painter have been booked for Community Day. New craft idea presented by Ms. Reitnour was discussed. Park Board recommended that other activates be contacted and booked: Games2You, Sassafras the Clown, Rock Climb and Bungee Jump, Boyertown Bear, Central 4-H Horse & Pony Club and Petting Zoo. Mr. Sell informed that the Storm Troopers have been booked. Tent rental (purchase of tent – 20 x 40 - was discussed) and chairs need to be researched.

### **Comprehensive Plan – Update**

Ms. Tackett informed that the Township is getting ready to update the 2007 Comprehensive Plan. Ms. Tackett prepared a workshop exercise for the Park Board to review the 2007 objectives and individually determine if the goal objective of 2007 is thought to still be of value, no longer of value, or, already accomplished. Ms. Tackett provided top answers compiled from a survey taken on primary election day, May 15, 2018: 1) Preservation of Open Space; 2) Improvement of traffic and road conditions; and, 3) Additional recreational facilities. Ms. Tackett will finish up the summaries and e-mail results to everyone. Ms. Tackett stated that over the course of the summer, the Comprehensive Plan will be updated and restructured.

Ms. Tallon noted that the dumping issue in Wayland Park was addressed to the Roadmaster. The concrete at Wayland Park was not meant to be stored for a lengthy time, but due to constant unfavorable weather conditions it was not able to be moved and was still at Wayland Park the day of the Stomp. Roadmaster has scheduled a dumpster to clear out the concrete the last week of May. Other areas of concern in Wayland Park are being addressed.

Mr. Goltz inquired as to where the millings from the Clover Lane, Phase I and Hauck Road project will be placed; hopefully, not at Wayland Park. Ms. Tallon will check with the Roadmaster as to the location the millings will be placed.

Steve inquired if the Township would be having a Memorial Day service at the Roll of Honor this year. Ms. Tallon stated "no." However, there will be a Veterans Day's service.

## **ANNOUNCEMENTS**

The next Parks Board meeting will be held on June 19, 2018.

The June 14, 2018 Board of Supervisors Meeting will be attended by Kevin.

Kevin inquired if there were any additional items to discuss. There were none.

### **Adjournment**

Kevin motioned and Ed seconded to adjourn the meeting at 8:16 pm. Motion was approved by all.