

**UPPER FREDERICK TOWNSHIP
BOARD OF PARKS AND RECREATION**

**Meeting Minutes
June 19, 2018**

ATTENDING: Ed Goltz, Vice-Chairman; Desra Keenan; Steve Zimmerman; Jon Sell; Jackie Tallon, Township Manager; and, Lois Reitnour, Administrative Assistant

Meeting was brought to order by the Vice-Chairman at 7:05 PM.

OLD BUSINESS

Dog Park Construction

- Parking Lot – Near completion. Upon completion, Ms. Tallon will inform the Board via email and schedule Mr. Drew Gilcrest, DCNR, for inspection. Ms. Tallon will check with Kevin as to status of the sign for the park. PECO pole still needs to be removed. Doggie Waste Stations need to be ordered for the park. It appears that the dog park is being used but not being maintained by the users.
- Dedication of Dog Park – Dedication date on hold until parking lot and DCNR inspection are completed. Steve informed that he has received donations for doggie give away at the dedication.
- PECO Grant – No updated information has been received.

Joint Parks – Movie Night – September 8, 2018 (Rain Date September 15th)

Next meeting of the Joint Parks is scheduled for June 26, 2018 - 7:30 at Upper Salford Township. Steve will present available movies and pricing information for system rental.

Swamp Creek Greenway and Sunrise Trail

There have been no meetings since 2017. Ms. Tallon received an email from Montgomery County Planning Commission informing that a meeting will be scheduled towards the end of summer to review survey information and plans. Hoping for a September update.

Greenway and Stewardship Study

No updated information has been received. Mr. Goltz in reviewing the Interim Municipal Stewardship Assessment of Wayland Park information presented by Ms. Tackett, inquired if the two (2) “Trees of Heaven” located in Wayland Park should be removed as recommended. The Lantern Fly feeds off the sap of these trees. Recommendation was to contact Rob Keenan and follow through with cutting the trees. Ms. Tallon requested notification when trees are cut.

Upper Frederick Township’s 100 Year Anniversary

Ms. Tallon stated that she has not moved forward on scheduling a meeting but will advise all Park Board members when the meetings will start.

Community Day – September 29, 2018

Ms. Keenan updated the 2017 Participant and Activity List. Ms. Keenan also confirmed the attendance of the Central 4-H Horse and Pony Club at Community Day. Possible replacement activities for the Games2You vendor were discussed. Petting zoo, hamster ball and Art Bus were discussed. Kevin to be contacted for the booking of the bands and sign for the dog park. Participation letters will be sent the week of June 25, 2018 and sponsorship letters will be sent out the first week of July. Steve and Jon will obtain rental cost quotes for 20 x 40 tent, 12 tables and 30 chairs. Mr. Goltz stated that at the July 2018 Park Board meeting, all participants, activities, food, etc. should be confirmed and booked.

Comprehensive Plan – Update

Ms. Tallon informed that the Township's Comprehensive Plan is in the process of being updated. Ms. Tackett forwarded the result of the survey taken on Primary Election Day at the Township building. The same questions were asked for the 2007 Comprehensive Plan update. Ms. Tallon stated that the responses to the 2018 survey were pretty much in line with the 2007 survey.

ANNOUNCEMENTS

The next Parks Board meeting will be held on July 17, 2018.

The July 12, 2018 Board of Supervisors Meeting will be attended by Jon.

Ed inquired if there were any additional items to discuss. There were none.

Adjournment

Ed motioned and Steve seconded to adjourn the meeting at 8:19 pm. Motion was approved by all.